

DIDDLEBURY PARISH COUNCIL

By Order of the Chairman:

A meeting of Diddlebury Parish Council will be held at
on WEDNESDAY 19th MAY 2021 at 7.30pm in Diddlebury Village Hall
when members are summoned to attend to deal with the Agenda business.

Signed: *Jean de Ruset*, Clerk Dated 11th May 2021

Clerk's address:

1, Pipe Aston Barns, Pipe Aston, Ludlow SY8 2HG

Tel: 01568 770741 diddleburypc@gmail.com www.diddleburyparish.co.uk

AGENDA

1. **To record those present and to receive apologies for absence**
2. **To receive declarations of pecuniary or personal interests relating to this meeting or dispensations in respect thereof.**
3. **Public involvement session** - 10 minutes allocated for residents to raise parish council related issues.
4. **Minutes:** To approve the Minutes of the Meeting on 28th April 2021
5. **Matters Arising:** To deal with matters arising from the Minutes of 28th April 2021.
6. **Reports from:** Chairman, Unitary Councillor Motley and Parish Council members
7. **Planning: To consider the following planning applications:**
21/00564/FULL Conversion of Dutch Barn into storage and garage spaces for the residents of barns A and B of Hale Farm, Diddlebury and revised access arrangements to include the formation of a new stretch of driveway (amended description).
8. **To consider communications and correspondence.**
9. **To consider minor highway and environmental matters.**
10. **2020/2021 Audit:**
 - 10.1 – To consider and note Internal Auditor's Report for financial year 2020/2021 and her report in AGAR Part 2.
 - 10.2 – To consider and approve end of year Bank Reconciliation and Schedule of Receipts and Payments.
11. **2020/2021 Annual Governance & Accountability Return**
To consider, approve and adopt Annual Governance & Accountability Return:-
 - 11.1 – To resolve to request an exemption from a limited review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015
 - 11.2 – To approve and sign the Certificate of Exemption
 - 11.3 – To approve and sign Section 1 – Annual Governance Statement 2020/2021
 - 11.4 – To approve and sign Section 2 – Accounting Statements for 2020/2021
 - 11.5 – To approve Notice of Public Rights & Publication of unaudited Annual Governance & Accountability Return.
12. **Finance:**
 - 12.1 – To consider Finance Report for May 2021 and for approval of cheques to be authorised for payment
 - 12.2 – To verify Clerk's Reconciliation of Cash Book/Bank Statements
 - 12.3 – To consider the purchase of a scanner

13. Any Other Business: (for dissemination of information only)

**Date & Venue of next Meeting:
At Westhope Village Hall, 7.30pm on Wednesday 23rd June 2021**